



Janine W. Malone
Rosinburg Farm
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Dear Business Owner:

Please join us for the **Raleigh Spring Dressage** show on **May 13-14, 2023** on the Hunt Horse Complex on the North Carolina State Fairgrounds in Raleigh.

This show will be held in the main coliseum and other rings at the Hunt Horse Complex. Indoor as well as mobile vendors, including vendor supplied trailers or tents, can be accommodated at this event.

Several of our sponsors have exclusive vendor rights at this and other Rosinburg Events competitions. We cannot accept any tack/riding apparel shops, or insurance companies as vendors. In addition, the facility may limit and must pre-approve all food or beverage vendors. However, businesses that sell equestrian gifts and other specialties or services are welcome to attend.

Vendors must furnish Rosinburg Events, LLC with a Certificate of Insurance as evidence that Worker's Compensation Insurance (if applicable) and Public Liability Insurance is in force during the show. In addition, a photocopy of your North Carolina State Certificate of Registration, which serves as evidence that you have met the sales and use tax registration requirements for that jurisdiction and that you are authorized to collect and remit tax as required by law.

Please note that indoor vendors may be REQUIRED to ensure face coverings are worn and social distancing is maintained by all unvaccinated staff and visitors to your business at all times. By submitting the contract and payment, you are agreeing to these conditions from the time of arrival to departure from the grounds.

When your contract is returned, **with full payment**, you will receive confirmation for your vendor space. Trade Fair spaces will NOT be reserved until the contract and fees are received by the show.

Visit our website for details on this and other upcoming events: www.rosinburg-events.com. Also, visit the Rosinburg Events LLC page on Facebook.

Thanks for your support,

Janine W. Malone, Show Manager
Rosinburg Events LLC
Raleigh Spring Dressage



ROSINBURG EVENTS LLC

VENDOR APPLICATION AND CONTRACT



COMPETITION: Raleigh Spring Dressage
DATE: May 13-14, 2023

OUTDOOR COMPETITION

Business Name: _____

Contact Person: _____

Mailing Address: _____ E-Mail: _____

Day Phone: _____ Night Phone: _____ Fax: _____

Describe item to be sold or the promotion being made: _____

Will you donate prizes for special awards? _____ If yes, indicate number and description of prizes to be donated: _____

OUTDOOR SPACE ONLY: \$75.00/day or \$100.00 for two days. (For traveling vans, mobile units or vendor-supplied tents. Non-profits and/or charities may be permitted to set up at a reduced charge with the prior approval of the competition.)

Tables and chairs are available for rent. Limited electrical hookups available outside at additional fee. RV Hookups (water & electric) billed in addition at \$25/night or day.

IMPORTANT INSURANCE NOTICE

The competition Insurance policy does not include independent contractors or their employees. All independent contractors (including concessionaires and vendors on the show grounds) must furnish the Insured (Rosinburg Events, LLC) with a Certificate of Insurance as evidence that Worker's Compensation Insurance (if applicable) and Public Liability Insurance is in force during the show.

Please complete and return by no deadline to: Janine W. Malone, Rosinburg Farm, P.O. Box 976, Zebulon, NC 27597, with a check made payable to ROSINBURG EVENTS LLC.

I look forward to working with you at the show.

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